



## LICENSING ACT 2003

### PREMISES LICENCE

#### Schedule 12

#### Part A

#### Part 1 Premises details

Premises licence number  
CYC - 69217

Postal address of premises: Roxy Lanes 3 St Mary's Square Coppergate	
Post town: <b>York</b>	Post code: <b>YO1 9NY</b>
Telephone number: None	

**Expiry date:** This licence has no expiry date.

<p><b>Licensable activities authorised by the licence:</b></p> <p>Films Recorded Music Late Night Refreshment Supply of Alcohol</p>
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#### The times the licence authorises the carrying out of licensable activities:

##### FILMS

##### Indoors

Monday 10:00 - 23:00	Tuesday 10:00 - 23:00	Wednesday 10:00 - 23:00	Thursday 10:00 - 23:00
Friday 10:00 - 00:00	Saturday 10:00 - 00:00	Sunday 10:00 - 22:30	

##### RECORDED MUSIC

Indoors

Monday 10:00 - 23:00	Tuesday 10:00 - 23:00	Wednesday 10:00 - 23:00	Thursday 10:00 - 23:00
Friday 10:00 - 00:00	Saturday 10:00 - 00:00	Sunday 10:00 - 22:30	

LATE NIGHT REFRESHMENT

Indoors

Friday 23:00 - 00:00	Saturday 23:00 - 00:00
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SUPPLY OF ALCOHOL

Monday 10:00 - 23:00	Tuesday 10:00 - 23:00	Wednesday 10:00 - 23:00	Thursday 10:00 - 23:00
Friday 10:00 - 00:00	Saturday 10:00 - 00:00	Sunday 10:00 - 22:30	

On the Sunday preceding a bank holiday the finish time will be extended by one hour beyond these times.

**The Opening Hours of the Premises**

Monday 09:00 - 23:30	Tuesday 09:00 - 23:30	Wednesday 09:00 - 23:30	Thursday 09:00 - 23:30
Friday 09:00 - 00:30	Saturday 09:00 - 00:30	Sunday 09:00 - 23:00	

On the Sunday preceding a bank holiday the finish time will be extended by one hour beyond these times.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies:**

On the premises

## Part 2

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:**

Name: Roxy Leisure Ltd  
Address: 5 Clayton wood court  
West Park  
Leeds  
LS16 6QW  
Telephone number:  
Email address:

**Registered number of holder, for example company number, charity number (where applicable):**

09724448

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol:**

Name:  
Address:  
Telephone number: None

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:**

Leeds/PERL/04833/09 Leeds City Council

## Annex 1 – Mandatory conditions

### MANDATORY CONDITIONS IN RELATION TO THE SUPPLY OF ALCOHOL

1. In accordance with section 19 of the Licensing Act 2003, where a premises licence authorises the supply of alcohol, the licence must include the following conditions.
2. The first condition is that no supply of alcohol may be made under the premises licence -
  - a) at a time where there is no designated premises supervisor in respect of the premises licence, or
  - b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

3. The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises –

- a) games or other activities which require or encourage, or are designed to require or encourage individuals to –
  - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
- b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either –

- a) a holographic mark, or
- b) an ultraviolet feature.

7. The responsible person must ensure that –

- a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
  - i. beer or cider: ½ pint;
  - ii. gin, rum, vodka or whisky: 25ml or 35ml; and
  - iii. still wine in a glass: 125ml;
- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

## MANDATORY CONDITION - ALCOHOL PRICING

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1 –
  - a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
  - b) "permitted price" is the price found by applying the formula –  $P = D + (D \times V)$  where –
    - i. P is the permitted price,
    - ii. D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
    - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence –
    - i. the holder of the premises licence,
    - ii. the designated premises supervisor (if any) in respect of such a licence, or
    - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
  - d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.  
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## MANDATORY CONDITION: DOOR SUPERVISION

1. In accordance with section 21 of the Licensing Act 2003 (as amended by section 25 Violent Crime Reduction Act 2006), where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must –
  - a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
  - b) be entitled to carry out that activity by virtue of section 4 of that Act.
2. But nothing in subsection (1) requires such a condition to be imposed –
  - a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
  - b) in respect of premises in relation to –
    - i. any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence, or

- ii. any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
3. For the purposes of this section -
    - a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and which is licensable conduct for the purposes of that Act (see section 3(2) of that Act), and
    - b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

#### MANDATORY CONDITION: EXHIBITION OF FILMS

1. In accordance with section 20 of the Licensing Act 2003, where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
3. Where -
  - a) the film classification body is not specified in the licence, or
  - b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section - 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

## **Annex 2 – Conditions consistent with the operating schedule**

### **Licensing Objectives**

**The premises licence will only be operated by Roxy Leisure Limited and will only be able to have licensable activities when trading as a bowling alley/competitive socialising venue with a minimum of 4 bowling Lanes.**

#### **The prevention of crime and disorder**

1. There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the City, City of York Council and North Yorkshire Police.
2. The Licence Holder/Designated Premises Supervisor must participate in a local Pubwatch scheme or licensing association (where one exists, that is recognised by North Yorkshire Police).
3. A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
4. The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms).

5. The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.
6. The CCTV system will contain the correct time and date stamp information.
7. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
8. The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.
9. A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an Authorised Officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an Authorised Officer of the Licensing Authority or a Responsible Authority.
10. The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.
11. The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.
12. The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).
13. The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry. Security staff/designated supervisors will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.
14. The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises.
15. All instances of crime and disorder will be reported to North Yorkshire Police and will be recorded in an Incident log book.
16. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
17. The Incident Report Register will be produced for inspection immediately on the request of an Authorised Officer. There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the City, City of York Council and North Yorkshire Police.
18. There will be a minimum of 1 SIA licensed Door Supervisor from 22:00 hours on Fridays, Saturdays and Sundays before Bank Holidays.

19. The Licensee shall ensure that any persons employed on the premises to work in the capacity as a door supervisor, hold current licence with the SIA and comply with all relevant rules and regulations laid down by that body.

20. A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with North Yorkshire Police or British Transport Police.

### **Public Safety**

21. Regular safety checks of the premises including decorative and functional fixtures, floor surface and equipment (including electrical appliances) to which the public may come into contact, must be undertaken. Records of these safety checks must be kept and made available for inspection by an Authorised Officer.

22. Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.

23. The licensee shall ensure that drinks glasses and any other glass receptacles are prevented from being taken off the premises accepting off-sales and their legitimate sale.

24. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an Authorised Officer.

25. Regular safety checks of guarding to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour including climbing which may lead to a fall from height. Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.

26. All floor surfaces will be kept in good condition and free of obstructions to prevent slips, trips and falls.

27. Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risks of scalds and burns to them.

28. Where strobes, lasers, smoke machines and other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.

### **The prevention of public nuisance**

30. Queues shall be restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property. Staff shall be trained to intercept and manage any incidents and sufficient staff shall be employed to properly manage queues to prevent noise and aggression.

31. The Licensee shall ensure that no nuisance is caused by noise or vibration from the licensed premises resulting from the use of this licence.

### **The protection of children from harm**



32. The premises must operate the Challenge 25 proof of age scheme in accordance with guidance issued by North Yorkshire Police.

33. Children will be required to be supervised by an accompanying adult at all times.

### **Annex 3 – Conditions attached after a hearing by the licensing authority on 12 October 2021**

1, The premises shall not operate as a bar or vertical drinking establishment or nightclub and all licensable activities authorised by this licence shall be ancillary to the main function as a bowling alley/competitive socialising venue with a minimum of 4 bowling lanes.

2, A direct telephone number for the manager of the premises shall be publicly available at all times the premises are open. This telephone number is to be made available to residents in the vicinity.

### **Annex 4 – Approved Plan**

Plan Number: 2148-501 dated:17.05.2021

For and on behalf of the Corporate Director of Place

Licensing Services  
Hazel Court EcoDepot  
James Street  
York  
YO10 3DS

Date: 12/10/2021  
Phone: 01904 552422  
Fax: 01904 551590  
Email: [licensing@york.gov.uk](mailto:licensing@york.gov.uk)  
Website: [www.york.gov.uk/licensing](http://www.york.gov.uk/licensing)





CITY OF  
**YORK**  
COUNCIL

## PREMISES LICENCE SUMMARY

### Part B

#### Part 1 Premises details

Premises licence number  
CYC - 69217

Postal address of premises:  
Roxy Lanes  
3 St Mary's Square  
Coppergate

Post town: **York**

Post code: **YO1 9NY**

Telephone number: None

#### Where the licence is time limited the date:

This licence has no expiry date.

#### Licensable activities authorised by the licence:

Films  
Recorded Music  
Late Night Refreshment  
Supply of Alcohol

#### The times the licence authorises the carrying out of licensable activities:

FILMS  
Indoors

Monday  
10:00 - 23:00

Tuesday  
10:00 - 23:00

Wednesday  
10:00 - 23:00

Thursday  
10:00 - 23:00

Friday  
10:00 - 00:00

Saturday  
10:00 - 00:00

Sunday  
10:00 - 22:30



**RECORDED MUSIC**

Indoors

Monday 10:00 - 23:00	Tuesday 10:00 - 23:00	Wednesday 10:00 - 23:00	Thursday 10:00 - 23:00
Friday 10:00 - 00:00	Saturday 10:00 - 00:00	Sunday 10:00 - 22:30	

**LATE NIGHT REFRESHMENT**

Indoors

Friday 23:00 - 00:00	Saturday 23:00 - 00:00
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**SUPPLY OF ALCOHOL**

Monday 10:00 - 23:00	Tuesday 10:00 - 23:00	Wednesday 10:00 - 23:00	Thursday 10:00 - 23:00
Friday 10:00 - 00:00	Saturday 10:00 - 00:00	Sunday 10:00 - 22:30	

On the Sunday preceding a bank holiday the finish time will be extended by one hour beyond these times.

**The Opening Hours of the Premises**

Monday 09:00 - 23:30	Tuesday 09:00 - 23:30	Wednesday 09:00 - 23:30	Thursday 09:00 - 23:30
Friday 09:00 - 00:30	Saturday 09:00 - 00:30	Sunday 09:00 - 23:00	

On the Sunday preceding a bank holiday the finish time will be extended by one hour beyond these times.

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies:**

On the premises

**Name and (registered) address of holder of premises licence:**

Name: Roxy Leisure Ltd  
Address: 5 Clayton wood court  
West Park  
Leeds  
LS16 6QW



**Registered number of holder, for example company number, charity number (where applicable):**

09724448

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol:**

John Robert Crowe

**State whether access to the premises by children is restricted or prohibited**

1. In accordance with section 20 of the Licensing Act 2003, where a premises licence authorises the exhibition of films, the licence must include a condition requiring the admission of children to the exhibition of any film to be restricted in accordance with this section.
2. Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendation made by that body.
3. Where –
  - a) the film classification body is not specified in the licence, or
  - b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, admission of children must be restricted in accordance with any recommendation made by that licensing authority.
4. In this section - 'children' means persons aged under 18; and 'film classification body' means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).
5. A Challenge 25 policy will be in operation

For and on behalf of the Corporate Director of Place

Date: 12/10/2021

Licensing Services  
Hazel Court EcoDepot  
James Street  
York  
YO10 3DS

Phone: 01904 552422  
Fax: 01904 551590  
Email: [licensing@york.gov.uk](mailto:licensing@york.gov.uk)  
Website: [www.york.gov.uk/licensing](http://www.york.gov.uk/licensing)





Annex 4

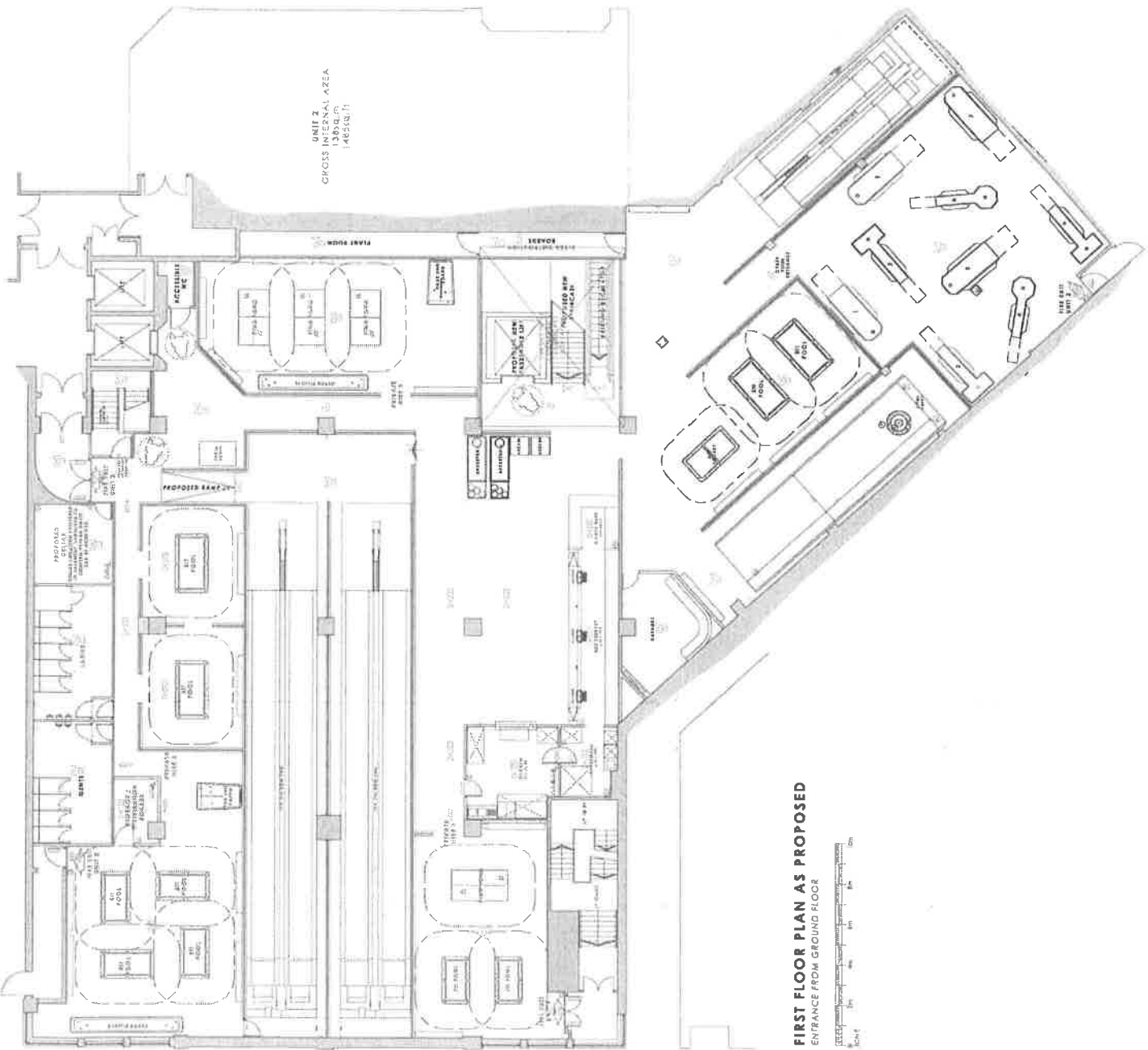
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**AREA FOR LICENSABLE ACTIVITIES**

**KEY TO LICENSING SYMBOLS (Note Existing things are marked 'EP')**

	Proposed lighting fixture		As Built Electrical (As Marked 'EP')
	Proposed emergency exit sign		As Built Fire Dring/Alarm
	Proposed fire alarm pull station		As Built Fire Compartment
	Proposed fire alarm control panel		As Proposed Fire Separation
	Proposed fire alarm sounder		As Built
	Proposed fire alarm control panel		As Proposed Fire Separation
	Proposed fire alarm control panel		As Built
	Proposed fire alarm control panel		As Proposed Fire Separation
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	Proposed fire alarm control panel		As Proposed Fire Separation
	Proposed fire alarm control panel		As Built
	Proposed fire alarm control panel		As Proposed Fire Separation
	Proposed fire alarm control panel		As Built
	Proposed fire alarm control panel		As Proposed Fire Separation

Items shown on this plan which are not required by the above regulations are for the purpose of showing the proposed fire alarm system. These items are only for the information of the client and are not to be used for any other purpose. These items may be removed from the plan with the agreement of the client or after the installation.



**FIRST FLOOR PLAN AS PROPOSED**  
ENTRANCE FROM GROUND FLOOR



Handwritten initials/signature.

Oct 2001

**INVENTIVE DESIGN ASSOCIATES**  
ARCHITECTURE & INTERIOR DESIGN

57 Station Road, Chesham, Bucks  
HP80 1JH, Greater Manchester M50 7AA  
Contact by e-mail: info@inventive.co.uk

**ROYAL BALL ROOM**  
Coppergate Shopping Center, Piccadilly,  
York, YO1 9PB for Roy Leusse Ltd

**LICENSING PLAN AS PROPOSED**

DATE: 17.05.01  
SCALE: 1:100 (PLAN)  
DRAWING NO: 2148-501

